

## **Information on enrollment in kindergartens for the school year 2021/2022**

In connection with the anti-epidemic measures that accompany this school year, the Ministry of Education, Youth and Sports has issued measures to organize enrollment for compulsory school attendance for the school year 2021/2022 so as to guarantee the safety of children and adults, respect the individual possibilities and restrictions of individual participants. and at the same time all legal obligations have been fulfilled. Enrollments will take place in May, without the presence of children and legal guardians.

**Enrollment in pre-school education** will take place at kindergartens established by the city of Mladá Boleslav in accordance with legal regulations. It will take place in accordance with the Education Act, ie in the period **from 3rd to 9th of May 2021**.

As it is not possible to predict what extraordinary measures will apply at the time of enrollment, the situation requires the organization of enrollment **without the personal presence of children and legal representatives at school. If possible, prefer the submission of the application by data box or email with electronic signature or send it by post. In the extreme case according to the specific situation the submission is possible personally at school.**

### **Procedure for enrolling in pre-school education**

- **There will be a formal part of the enrollment using the list of children belonging into the district of the kindergarten and have the right to preferential admission to determined kindergarten (§ 34 paragraph 4 of the Education Act).**
- **The situation when the capacity of the determined kindergarten is not sufficient for the number of registered children with the right of preferential admission should not occur according to the Education Act, but may occur in practice. The school follows pre-established and publicly displayed formal criteria.**
- **In case the kindergarten has sufficient capacity to admit registered children, but an excess of interest from non-registered children prevails, it preferentially admits registered ones and proceeds according to pre-established and publicly displayed formal criteria.**
- **In case of the need for direct communication, we recommend using currently common ICT tools for distance communication.**

According to Section 37 of Act No. 500/2004 Coll., The Administrative Procedure Code, as amended, it is possible to make an application for admission to pre-school education in writing or orally in a protocol or in electronic form. You can find the application on the website of the city of Mladá Boleslav and on the website of kindergartens. The application can be delivered following ways:

1. to the school's data box (each school has its own data box),
2. by e-mail with the electronic signature of the legal representative (do not send a simple e-mail!),
3. by post – certified mail (the date of submission to the post office is decisive),

4. personal submission: in the case of personal submission of the application by the child's legal representative, it is necessary to pre-organize the document's handover to ensure that there is low concentration and movement of people in the kindergarten's premises.

If the submission was made by other technical means (eg by e-mail without a recognized electronic signature, by fax, etc.), it must be confirmed by a legal representative within 5 days in one of the ways above.

If the legal representatives have no the opportunity to use ICT tools, after a telephone agreement with the kindergarten (Mondays and Wednesdays 8: 00-11:30) they arrange a personal visit, where

**the form of enrollment is filled in. A copy of a child's birth certificate is required, a pediatrician's certificate to prove proper vaccination of the child and a copy of the permanent (long-term) residence permit (for non-EU nationals) is required.**

### **Evidence of proper vaccination of the child**

According to § 50 of the Public Health Protection Act, the condition for admission of a child to a kindergarten is the fulfillment of the obligation to undergo regular vaccination, or to prove that the child is immune to the infection or cannot undergo vaccination due to permanent contraindication. This obligation does not apply to a child who is undergoing compulsory pre-school education.

**The legal representative proves this obligation by a certificate from a general pediatrician.** Confirmation on request will be issued by a doctor under the conditions of compliance with the set anti-epidemic measures. It is convenient to contact the doctor by phone in advance and pre-order the visit during working hours. Case of the quarantined or isolated family is going to be handled individually. It is certainly also possible that some pediatricians provide confirmation by e-mail by prior arrangement.

In case the child has not been vaccinated according to the vaccination schedule, the legal representative must contact the pediatrician and request a confirmation that the child is immune to the infection or cannot undergo vaccination due to a permanent contraindication.

**Apart from the proof of vaccination, the legal representative does not have to provide any other statement or confirmation from a pediatrician for the purposes of the administrative procedure for admission to a nursery school.**

### **More information**

School counseling facilities currently provide the most necessary services, but provide individual diagnostics, in accordance with the relevant epidemiological measures. If the child has already been examined in a school counseling facility, the legal representative attaches a copy of the recommendation.

In case the school principal has doubts about the authenticity of submitted documents, he may request the original or a certified copy from the legal representatives.

**Children reached the age of five by 31 August 2021 are obliged to undergo pre-school education.**

The legal representative may choose individual education according to § 34b of the Education Act instead of compulsory pre-school education in kindergartens. This child is homeschooled, can be educated by another person, or attends a facility other than kindergarten. However, the legal representative must still register the child for enrollment in pre-school education. The notification of the child's individual education shall be submitted by the legal representative to the kindergarten's principal with the application for admission to pre-school education or no later than 31 May 2021.

**SUMMARY – WHAT IS REQUIRED FOR THE REGISTRATION (in the period from 3 May to 9 May 2021):**

- **filled application for admission of a child to pre-school education** (download the application form on the kindergarten's website or on the website of the city of MB)
- **a copy of the birth certificate**
- **evidence of compulsory vaccination of the child**
- **a copy of permanent (long-term) residence permit (if the applicant is a non-EU country citizen)**

Links to websites of kindergartens established by the city of Mladá Boleslav:

<https://www.4zsmb.cz/>  
<https://www.6zsmb.cz/>  
<https://8zsmb.cz/>  
<https://www.zspastelka.cz/>  
<https://www.skoladebr.cz/>  
<https://ms-ctyrlistek9.webnode.cz>  
<https://www.msduha.estranky.cz>  
<https://www.mslaurinka.cz>  
<https://www.ms-pampeliska.cz>  
<https://www.msslunicko-mb.cz>  
<https://ms-stepanka9.webnode.cz>

<https://www.4zsmb.cz/>  
<https://www.6zsmb.cz/>  
<https://8zsmb.cz/>  
<https://www.zspastelka.cz/>  
<https://www.skoladebr.cz/>  
<https://ms-ctyrlistek9.webnode.cz>  
<https://www.msduha.estranky.cz>  
<https://www.mslaurinka.cz>  
<https://www.ms-pampeliska.cz>  
<https://www.msslunicko-mb.cz>  
<https://ms-stepanka9.webnode.cz>

Decree of the statutory cities on the districts of kindergartens:

[OZV č.3 2019 - Školské obvody MŠ](#)